

Clark Street SSA #23 Meeting Minutes – February 4, 2009
Lincoln Park Market, 2502 N. Clark Chicago, IL 60614

Present: Bruce Longanecker, Sean Tehrani, Diane Doyne, Steve Quick, Elizabeth Rossdeutscher, Peigi Jean-Blanc, Jim Kroeger

Not Present: Eme Cole, Daniel Hanig

Guests: Greg Peterson, Search-Development Inc.

LPCC Staff: Sarah Gallagher, Kim Schilf, Billy Pacholski

Call to Order

- I. Call to order: The meeting was called to order at 4:25 p.m. by Longanecker, and introductions were made around the table.

Approval of Minutes

- II. Approval of September 10, 2008 meeting minutes

Motion to approve 9/10/08 meeting minutes. Motion seconded. Unanimously approved.

Public Forum

Greg Peterson, a representative of Search-Development, addressed the Chair regarding the impact of SSA #23's use of Search-Development as a vendor. He thanked the Commission for their relationship, and outlined the programs that Search Development provides.

Reports

- III. Financial – *Longanecker*
 - a. Commission reviewed YTD Balance Sheet and the Profit & Loss Budget vs. Actual.

Motion to approve the financial report. Motion seconded. Unanimously approved.

Action Items

- IV. 2009-2010 Officers
 - a. Longanecker presented slate of officers, asked Commissioner candidates to nominate or volunteer for additional roles. He and Gallagher explained officer roles, duties and work involved.
 - b. Longanecker presented final officer slate to Commissioner candidates.
Chairman – Bruce Longanecker
Vice-Chairman – Diane Doyle
Secretary – Steve Quick
Treasurer – Elizabeth Rossdeutscher

Motion to approve 2009-2010 Officer Slate. Motion seconded. Unanimously approved.

- V. By-laws
 - a. Gallagher presented revised By-Laws and explained that the verbiage had been streamlined to mirror best practices with other SSA's. She explained in detail a couple of content changes and provided Commission with notated copies for their review.
 - b. Further By-law discussion and motion to approve was tabled for next meeting.

- VI. 2009 Sidewalk Cleaning Vendor
 - a. Gallagher presented a comparison of 3 different vendor proposals and discussed the differences between each vendor, focusing mostly on back end administration and deliverables. In addition to services provided in 2008, each proposal also included emptying garbage and recycling as part of their

program. Due to inadequate reporting and communication issues on behalf of the 2008 vendor, Search-Development, Gallagher recommends the Commissioner candidates accept the bid from Cleanslate as the 2009 vendor.

- b. Longanecker invited Greg Peterson, a representative from Search-Development, who was in attendance for the Public Comment section of the meeting, to address the issues that Gallagher put forth.
- c. Several Commissioner candidates discussed the goodwill image that Search-Development provides by employing people with developmental disabilities. Longanecker and Tehrani commented that they were extremely pleased with the quality of the work, but that administrative and reporting functions were important to consider. Quick asked the Commissioner candidates if cost of proposal had anything to do with selection, considering that Search-Development was the most expensive proposal of all the potential vendors. Longanecker asked the Commissioner candidates to consider accepting a revised proposal that included a 5 month renewal with Search-Development, and that future renewals would depend on the Commission's satisfaction with vendor's ability to meet Gallagher's requests.
- d. Greg Peterson, as a representative from Search-Development, confirmed that they can accept the terms of the new agreement and that they can fulfill all of Gallagher's requests regarding administrative and communication changes.

Motion to approve Search Development as 2009 Sidewalk Cleaning Vendor, with revised terms. Motion seconded. Unanimously approved.

- VII. 2009 Landscaping Vendor
 - a. Gallagher presented a comparison of 3 different vendor proposals and noted that the Commissioner candidates and public have been extremely happy with the current vendor.
 - b. Discussion included Tehrani's desire to have the vendor increase aesthetic value of winter baskets, Quick mentioned that we might ask for more aesthetic input/the option to see sketches in advance. Doyne included that we might be more up front about expectations.
 - c. Gallagher agreed to speak with Brickman about enhanced communication regarding content of plantings, which may include sketches or more input into the aesthetics by the Commission prior to each planting.

Motion to approve Brickman as 2009 Landscaping Vendor. Motion seconded. Unanimously approved.

- VIII. 2009 Façade Rebate Program
 - a. Gallagher presented a draft program outline that included fees, workflow, methodology, and general information about the program.
 - b. Discussion included questions about sitting Commissioner candidates being able to take advantage of the program, how we would best market this program to businesses in the SSA, the user friendly nature of the application process and if there would be particular facades on the street that the program would target.
 - c. The Commission asked Gallagher to move forward to the next phase of the process and prepare a more complete application and program overview based on the materials presented.
 - d. Quick volunteered to chair this committee. Tehrani will also be part of this committee.

New Business

- IX. Program Manager's Report
 - a. Gallagher provided an update on several current projects, including, the corridor study, Alderman Daley's economic development committee, the SSA logo and ongoing 2009 programs.
 - b. Doyne volunteered to assist with the ongoing website redesign.

- X. Meeting Calendar
 - a. Gallagher presented the meeting schedule and location for 2009
 - b. Commissioner candidates noted that the November meeting date fell on a Federal Holiday and asked that Gallagher select a new date for that meeting.

Motion to approve Meeting Time and Location Schedule for 2009. Motion seconded. Unanimously approved.

- XI. Security Budget
 - a. Longanecker asked the Commissioner candidates if there were any comments or ideas for the use of the allocated funds for the Security Budget. He added that working with Alderman Daley's office to purchase bicycles for foot patrol officers might be a good use of this budget.
 - b. The Commissioner candidates asked Gallagher to research the cost and process of purchasing appropriate gear for officer bicycles.

Motion to Adjourn. Motion seconded. Unanimously approved.

Meeting adjourned at 6:20 p.m.

Next Meeting

April 1, 2008 at 4:00 p.m.

Minutes respectfully submitted by Sarah Gallagher/Billy Pacholski