

**Clark Street SSA #23**  
**Commission Meeting at the Lincoln Park Chamber of Commerce**  
**Agenda for February 13, 2008 at 5:00 p.m.**

<u>Topic</u>	<u>Presenter</u>	<u>Report</u>	<u>Action</u>	<u>Time</u>
<b>Call to Order</b>	Longanecker	None	None	5:00 p.m.
<b>Approval of Minutes</b>	Longanecker	None	Motion	5:01 p.m.
<b>Public Forum</b>				5:02 p.m.
<b>Special Reports</b>				
Place Consulting	Bares/Zalmezak	Verbal & Written	None	5:17 p.m.
<b>Reports</b>				
Financial	Longanecker	Written	None	6:00 p.m.
2007 Audit	Gallagher	Verbal	None	
<b>Old Business</b>				6:10 p.m.
Banner Update	Gallagher	Verbal	None	
Holiday Shop & Stroll Review	Gallagher	Verbal & Written	None	
SSA Reconstitution Advisory Committee	Gallagher	Verbal & Written	None	
Commissioner Recruitment	Gallagher	Verbal	None	
<b>New Business</b>				6:30 p.m.
Election of 2008 Officers	Longanecker	Verbal	Motion	
Neighborhood Association Update	Gallagher	Verbal	None	
2008 Budget & Work Plan Review	Gallagher	Verbal & Written	Motion	
Marketing Sub-Committee Report	Bienias	Verbal & Written	Motion	
Merchant Mentorship Program	Cole/Gallagher	Verbal & Written	None	
Website	Gallagher	Verbal & Written	Motion	
Commissioner Commendations	Gallagher	Verbal	None	
<b>Meeting Adjournment</b>	Longanecker	None	Motion	7:00 p.m.

**Proposed Motions**

**Next Meeting:**

Wednesday, April 2, 2008 at 4:00 p.m. at the Lincoln Park Chamber of Commerce

**Mission:** To maintain and strengthen Clark Street as a vibrant commercial and residential district. To ensure that SSA District #23 is a clean and attractive environment for the community while fostering a collaborative partnership among all stakeholders.

**Guidelines for the public forum:**

- The goal of the public forum is to ensure that all voices of the community are heard on matters pertaining to the work of the Clark Street SSA #23. The commission is not required to provide immediate response to questions nor concerns presented.
- The public forum will be available at the start of each Clark Street SSA #23 meeting.
- The opportunity to speak at the public forum will be available for all those in attendance; however, speaking time may be limited depending on the number of attendees wishing to speak. The Commission will aim to limit this portion of the meeting to no more than 15 minutes.
- All those wishing to speak during the public forum portion of the meeting must complete an information form including name, address, phone number, stake in the SSA and topic to be addressed and present the completed form to the secretary prior to the start of the meeting.
- The public forum portion of SSA #23 commission meetings, as with all portions of the meeting, will proceed according to Robert's Rules of Order, most importantly:
  - No attendee may speak twice until everyone else wishing to speak has spoken once.
  - All remarks must be directed to the Chair. Remarks must be courteous in language and deportment avoiding all personal remarks and never alluding to others by name or to motives.
  - One person may speak at a time. If not, the presiding officer can call them out of order.