

**Clark Street SSA #23  
Commission Meeting at the Lincoln Park Chamber of Commerce  
Agenda for November 1, 2007, 4:00 – 5:30 p.m.**

<u>Topic</u>	<u>Presenter</u>	<u>Report</u>	<u>Action</u>	<u>Time</u>
<b>Call to Order</b>	Longanecker	None	None	4:00 p.m.
<b>Approval of Minutes</b>	Longanecker	None	Motion	4:01 p.m.
<b>Public Forum</b>				4:02 p.m.
<b>Reports</b>				
Financial	Longanecker	Written	None	4:17 p.m.
<b>Old Business</b>				4:30 p.m.
Banner Update	Gallagher	Verbal	None	
Repainting Brick Crosswalks	Gallagher	Verbal	None	
Yearly Meeting Schedule	Gallagher	Verbal & Written	Motion	
Marketing and Events	Gallagher	Verbal & Written	None	
Economic Development	Gallagher	Verbal & Written	None	
SSA Expansion/Re-Constitution	Gallagher	Verbal & Written	Motion	
Commissioner Recruitment	Gallagher	Verbal	None	
Holiday Decoration Update	Gallagher	Verbal	None	
<b>New Business</b>				4:45 p.m.
2008 Landscaping Proposal	Gallagher	Verbal & Written	Motion	
2008 Street Cleaning Proposal	Gallagher	Verbal & Written	Motion	
Big Belly Trash Compactors	Gallagher	Verbal	None	
2007 Audit	Gallagher	Verbal	Motion	
<b>Meeting Adjournment</b>	Longanecker	None	Motion	5:30 p.m.
<b>Proposed Motions</b>				
				<ul style="list-style-type: none"> <li>• <u>To approve the meeting minutes from September 18, 2007</u></li> <li>• <u>To approve the proposed 2008 meeting schedule</u></li> <li>• <u>To approve the reconstitution and expansion project for 15 years.</u></li> <li>• <u>To approve the change to the 2007 Budget, moving \$6,000 from sections 8.02 and 8.03 and moving \$4,000 from section 4.03 into section 8.08 which will be labeled "SSA Reconstitution and Expansion"</u></li> <li>• <u>To approve the LPCC to choose a vendor for the SSA reconstitution and expansion project within the \$30,000-\$40,000 projected budget with an additional \$5,000 for expenses.</u></li> <li>• <u>To approve the expenditure for 2008 landscaping services and Brickman as the vendor</u></li> <li>• <u>To approve the expenditure for 2008 street cleaning services and SEARCH Development as the vendor</u></li> <li>• <u>To approve LPCC to choose a vendor and conduct the 2007 audit within the \$2500 budget</u></li> </ul>

**Next Meeting:**

**Mission:** To maintain and strengthen Clark Street as a vibrant commercial and residential district. To ensure that SSA District #23 is a clean and attractive environment for the community while fostering a collaborative partnership among all stakeholders.

**Guidelines for the public forum:**

- The goal of the public forum is to ensure that all voices of the community are heard on matters pertaining to the work of the Clark Street SSA #23. The commission is not required to provide immediate response to questions nor concerns presented.
- The public forum will be available at the start of each Clark Street SSA #23 meeting.
- The opportunity to speak at the public forum will be available for all those in attendance; however, speaking time may be limited depending on the number of attendees wishing to speak. The Commission will aim to limit this portion of the meeting to no more than 15 minutes.
- All those wishing to speak during the public forum portion of the meeting must complete an information form including name, address, phone number, stake in the SSA and topic to be addressed and present the completed form to the secretary prior to the start of the meeting.
- The public forum portion of SSA #23 commission meetings, as with all portions of the meeting, will proceed according to Robert's Rules of Order, most importantly:
  - No attendee may speak twice until everyone else wishing to speak has spoken once.
  - All remarks must be directed to the Chair. Remarks must be courteous in language and deportment avoiding all personal remarks and never alluding to others by name or to motives.
  - One person may speak at a time. If not, the presiding officer can call them out of order.