

**Clark Street SSA #23
Commission Meeting at the Lincoln Park Chamber of Commerce
Agenda for November 29, 2006: 4:00 – 5:30 p.m.**

<u>Topic</u>	<u>Presenter</u>	<u>Report</u>	<u>Action</u>	<u>Time</u>
Call to Order	Schmeissing	None	None	4:00 p.m.
Approval of Minutes	Schmeissing	None	Motion	4:01 p.m.
Public Forum				4:02 p.m.
Reports				
Financial	Schmeissing	Written	None	4:17 p.m.
Special Orders				
Fave Media Presentation				4:20 p.m.
Old Business				4:40 p.m.
Phase 3 Construction Update	Toussaint	Verbal	None	
Clarktoberfest Review	Toussaint	Written & Verbal	None	
Holiday Shop and Stroll Update	Toussaint	Written & Verbal	None	
Expansion	Toussaint	Verbal	None	
Meeting with Mid North	Toussaint	Verbal	None	
Internet Search Results	Toussaint	Written & Verbal	None	
Cable Advertising Survey Results	Toussaint	Written & Verbal	None	
New Business				5:10 p.m.
Letterhead	Toussaint	Verbal	None	
Tracking Effectiveness of Branding and Marketing	Toussaint	Verbal	None	
Etching	Toussaint	Verbal	None	
Banner update	Toussaint	Verbal	None	
Community Bulletin Boards	Longanecker	Verbal	None	
Website Addition Request	Toussaint	Verbal	None	
Meeting Adjournment		None	Motion	5:30 p.m.
Proposed Motions				
				<ul style="list-style-type: none"> • <u>To approve the meeting minutes from October 11, 2006</u>

Next Meeting:

February 7, 2006 at 4:00 p.m.

Guidelines for the public forum:

- The goal of the public forum is to ensure that all voices of the community are heard on matters pertaining to the work of the Clark Street SSA #23. The commission is not required to provide immediate response to questions nor concerns presented.
- The public forum will be available at the start of each Clark Street SSA #23 meeting.
- The opportunity to speak at the public forum will be available for all those in attendance; however, speaking time may be limited depending on the number of attendees wishing to speak. The Commission will aim to limit this portion of the meeting to no more than 15 minutes.
- All those wishing to speak during the public forum portion of the meeting must complete an information form including name, address, phone number, stake in the SSA and topic to be addressed and present the completed form to the secretary prior to the start of the meeting.
- The public forum portion of SSA #23 commission meetings, as with all portions of the meeting, will proceed according to Robert's Rules of Order, most importantly:
 - No attendee may speak twice until everyone else wishing to speak has spoken once.
 - All remarks must be directed to the Chair. Remarks must be courteous in language and deportment avoiding all personal remarks and never alluding to others by name or to motives.
 - One person may speak at a time. If not, the presiding officer can call them out of order.